

**PDP Prescription Drug Plan  
Direct Member Reimbursement Form**

Complete and return this form when you have purchased a covered prescription drug at retail cost and are seeking reimbursement. **Submit this form with the original prescription label receipt(s) within 90 days.**

Please make and retain a copy of the receipts for your records.

**Cash register and credit card receipts alone are not acceptable as proof of purchase.**

Claims are reviewed, subject to limitations, exclusions and other provisions of the Plan Benefit.

**Reimbursement is not guaranteed.**

**Patient Information (Complete one form per member)**

|   |   |            |                              |
|---|---|------------|------------------------------|
| Health Plan/Insurance Name & State <i>(please print)</i>            |   | Group Name | HIC Number                   |
| Name <i>(Last Name, First Name, Middle Initial)</i>                 |   | Birth Date | I.D. Number                  |
| Mailing Address <i>(Number, Street, City, State &amp; Zip Code)</i> |   |            |                              |
| Prescribing Physician's Name  | Physician's DEA or NPI number. <i>(Obtain from physician)</i> |            | Physician's Telephone Number |

**Reason For Request**

Write the reason here:

**Coordination of Benefits**

*(If your primary insurance has already paid for the attached prescription and you are seeking additional reimbursement, please complete this section.)*

**An Explanation of Payment from the primary insurance must include the dollar amount paid by the primary insurance.**

Primary Health Plan/ Insurance Company Name \_\_\_\_\_

Primary Member/Subscriber's Name *(Last Name, First Name, Middle Initial)* \_\_\_\_\_

**Vaccine and Vaccine Administration**

|   |  |
|---|--|
| <input type="checkbox"/> Filled at pharmacy, and administered at physician's office | <b>Check below all that apply to the cost of the claim</b> |
| <input type="checkbox"/> Filled and administered at pharmacy                        |  |
| <input type="checkbox"/> Filled and administered at physician's office              |  |
|   | <input type="checkbox"/> Administration Cost               |
|   | <input type="checkbox"/> Vaccine Cost                      |

**Compound Prescriptions Only (Pharmacist must complete and sign)**

- List the VALID 11 digit NDC number (highest to lowest cost) in the box at the right for EACH ingredient used for the compound prescription.
- For each NDC number, indicate the "metric quantity" expressed in the number of tablets, grams, milliliters, creams, ointments, injectables, etc.
- Indicate the TOTAL charge (dollar amount) paid by the patient.
- Receipt(s) must be provided with claim form

| Rx#                   | Date Filled | Days' Supply |          |
|-----------------------|-------------|--------------|----------|
| Valid 11 digit NDC#   |             |              | Quantity |
|                       |             |              |          |
|                       |             |              |          |
|                       |             |              |          |
|                       |             |              |          |
|                       |             |              |          |
|                       |             |              |          |
| <b>Total Quantity</b> |             |              |          |
| <b>Total Charge</b>   |             |              |          |

**Signature of Pharmacist X**

I certify that the patient for whom this claim is made is a covered person in this Prescription Drug Program and that the prescription is for the sole use of the named patient. I also certify that the claim(s) being submitted for payment are not eligible for payment under a no-fault automobile or worker's compensation insurance program. I also authorize release of all information pertaining to this claim(s) to the plan administrator, underwriter, sponsored policy holder, and/or employer.

**Member's/Subscriber's Signature X** \_\_\_\_\_ **Date** \_\_\_\_\_

**Special Instructions:**

Prescription Label receipt must have the following information clearly legible or reimbursement could be delayed or denied.

- |                                     |                                       |
|-------------------------------------|---------------------------------------|
| • Pharmacy Name                     | • Prescription number and date filled |
| • Drug name, strength, and quantity | • Member paid expense                 |
| • Prescribing physician's name      |                                       |

Please mail label receipt(s) and this completed form to:

**Prescription Solutions  
P.O. Box 29046  
Hot Springs, AR 71903**

Reimbursement and correspondence will be issued to the primary member/subscriber.