

# PSERS HEALTH OPTIONS PROGRAM 2024 CHANGE FORM



HOP Administration Unit  
 P.O. Box 1764 • Lancaster, PA 17608-1764  
 Phone: 1-800-773-7725 • Fax: 1-877-411-4921 • TTY Phone: 1-800-498-5428  
 Representatives are available 8:00 a.m. to 8:00 p.m., Monday to Friday.  
 Email: [HOPadminunit@hlthben.com](mailto:HOPadminunit@hlthben.com)

## IMPORTANT – PLEASE READ!

- **Only use this form if you are currently enrolled in the Health Options Program and want to change your coverage. If you do not want to change your coverage, DO NOT complete this form.**
- **YOU MUST** sign and date the Change Form where indicated in the **Statement of Authorization**.
- **YOU MUST be enrolled in BOTH Medicare Parts A AND B to enroll in the HOP or Value Medical Plan. YOU MUST be enrolled in EITHER Medicare Part A OR B to enroll in a Medicare Rx Option with no medical coverage.**
- A retiree and spouse or dependent **MUST** apply for the **same or comparable coverage**.
- **DO NOT** use this Change Form to enroll in a managed care organization.

### I want to (check all that apply):

Change coverage for:

- Myself
- My spouse
- My dependents

Terminate coverage for:

- Myself
- My spouse
- My dependents

### RETIREE INFORMATION

Name (as it appears on your Medicare card)	Last	First	MI
Permanent Address	Street (no P.O. boxes)		City
	State	Zip	County
Mailing Address (if different from above)	Street		City
	State	Zip	County
Birth Date (mm/dd/yy)			
Home Phone # (      )		Cell Phone # (      )	
Email Address			
Sex	<input type="radio"/> Male	<input type="radio"/> Female	Social Security Number

Are you Hispanic, Latino/a, or Spanish origin? Select all that apply.\*

- No, not of Hispanic, Latino/a, or Spanish origin
- Yes, Cuban
- Yes, Mexican, Mexican American, Chicano/a
- Yes, another Hispanic, Latino/a, or Spanish origin
- Yes, Puerto Rican
- I choose not to answer.

\* Optional question: Answering this question is your choice. You can't be denied coverage because you do not complete this question.

## RETIREE INFORMATION

What's your race? Select all that apply.\*

- |  |   |
|--|---|
| <input type="radio"/> American Indian or Alaska Native | <input type="radio"/> Native Hawaiian         |
| <input type="radio"/> Asian Indian                     | <input type="radio"/> Other Asian             |
| <input type="radio"/> Black or African American        | <input type="radio"/> Other Pacific Islander  |
| <input type="radio"/> Chinese                          | <input type="radio"/> Samoan                  |
| <input type="radio"/> Filipino/a                       | <input type="radio"/> Vietnamese              |
| <input type="radio"/> Guamanian or CHamoru             | <input type="radio"/> White                   |
| <input type="radio"/> Japanese                         | <input type="radio"/> I choose not to answer. |
| <input type="radio"/> Korean                           |   |

Medicare Information	Medicare Number	
	Part A Effective Date (mm/dd/yy)	Part B Effective Date (mm/dd/yy)

\* Optional question: Answering this question is your choice. You can't be denied coverage because you do not complete this question.

**DEPENDENT INFORMATION** (Complete this section ONLY if you are adding a dependent to your coverage for the first time or you are making a change to your dependent's coverage. If more than one dependent is enrolling, please provide the requested information on an additional application.)

Relationship to PSERS Retiree    Spouse    Child (Call the HOP Administration Unit at 1-800-773-7725 before enrolling a child.)

Name	Last	First	MI
Permanent Address	Street (no P.O. boxes)		City
	State	Zip	County
Mailing Address (if different from above)	Street		City
	State	Zip	County

Birth Date (mm/dd/yy)

Home Phone # (      )	Cell Phone # (      )
Sex <input type="radio"/> Male <input type="radio"/> Female	Email Address

Are you Hispanic, Latino/a, or Spanish origin? Select all that apply.\*

- |  |  |
|--|--|
| <input type="radio"/> No, not of Hispanic, Latino/a, or Spanish origin | <input type="radio"/> Yes, Cuban   |
| <input type="radio"/> Yes, Mexican, Mexican American, Chicano/a        | <input type="radio"/> Yes, another Hispanic, Latino/a, or Spanish origin |
| <input type="radio"/> Yes, Puerto Rican                                | <input type="radio"/> I choose not to answer.                            |

\* Optional question: Answering this question is your choice. You can't be denied coverage because you do not complete this question.

**DEPENDENT INFORMATION** (Complete this section **ONLY** if you are adding a dependent to your coverage for the first time or you are making a change to your dependent's coverage. If more than one dependent is enrolling, please provide the requested information on an additional application.)

What's your race? Select all that apply.\*

- American Indian or Alaska Native
- Asian Indian
- Black or African American
- Chinese
- Filipino/a
- Guamanian or CHamoru
- Japanese
- Korean
- Native Hawaiian
- Other Asian
- Other Pacific Islander
- Samoan
- Vietnamese
- White
- I choose not to answer.

Medicare Information (if your dependent is Medicare-eligible)	Medicare Number
	Social Security Number
	Part A Effective Date (mm/dd/yy)
	Part B Effective Date (mm/dd/yy)

\* *Optional question: Answering this question is your choice. You can't be denied coverage because you do not complete this question.*

**REASON FOR COVERAGE CHANGE REQUEST (CHECK ONE):**

- I want to change my current election during the Option Selection Period (OSP; only early October through mid-November). Changes made during OSP will be effective January 1, 2024.
- Moved out of service area
- Death of retiree or dependent
- Loss of COBRA or State Continuation: start date \_\_\_\_\_ stop date \_\_\_\_\_
- Loss of group coverage (i.e., under your spouse's employer plan)
- Marriage or divorce
- Disabled dependent
- Adding dependent due to Qualifying Event
- Other: \_\_\_\_\_

## OPTION CHANGES

Check **ALL** boxes for the medical, prescription drug, and dental and vision coverage(s) you want. Note: If you want to keep your current coverage, do **NOT** complete this form.

My current Health Options Program coverage is...	I want to add or change my Health Options Program coverage to...	
<p>Check all that apply.</p> <p><b>Medical Coverage</b></p> <ul style="list-style-type: none"> <li><input type="radio"/> HOP Medical</li> <li><input type="radio"/> Value Medical</li> <li><input type="radio"/> Medicare Advantage plan</li> <li><input type="radio"/> No medical coverage</li> </ul> <p><b>Prescription Drug Coverage (CMS Contract: E3014)</b></p> <ul style="list-style-type: none"> <li><input type="radio"/> Enhanced Rx</li> <li><input type="radio"/> Basic Rx</li> <li><input type="radio"/> Value Rx</li> <li><input type="radio"/> Medicare Advantage plan</li> <li><input type="radio"/> No prescription drug coverage</li> </ul> <p><b>Dental and Vision Coverage</b></p> <ul style="list-style-type: none"> <li><input type="radio"/> MetLife Dental and EyeMed Vision Option (must also enroll in HOP Medical or Value Medical)</li> <li><input type="radio"/> No dental and vision coverage</li> </ul> <p><b>HOP Pre-65 Medical Plan</b></p> <ul style="list-style-type: none"> <li><input type="radio"/> With prescription drug coverage</li> <li><input type="radio"/> Without prescription drug coverage</li> <li><input type="radio"/> No pre-65 medical coverage</li> </ul>	<p>Check all that apply.</p> <p><b>Medical Coverage</b></p> <ul style="list-style-type: none"> <li><input type="radio"/> HOP Medical</li> <li><input type="radio"/> Value Medical</li> <li><input type="radio"/> No medical coverage</li> </ul> <p><b>Prescription Drug Coverage (CMS Contract: E3014)</b></p> <ul style="list-style-type: none"> <li><input type="radio"/> Enhanced Rx</li> <li><input type="radio"/> Basic Rx</li> <li><input type="radio"/> Value Rx</li> <li><input type="radio"/> No prescription drug coverage</li> </ul> <p><b>Dental and Vision Coverage</b></p> <ul style="list-style-type: none"> <li><input type="radio"/> MetLife Dental and EyeMed Vision Option (must also enroll in HOP Medical or Value Medical)</li> <li><input type="radio"/> No dental and vision coverage</li> </ul> <p><b>HOP Pre-65 Medical Plan</b></p> <ul style="list-style-type: none"> <li><input type="radio"/> With prescription drug coverage</li> <li><input type="radio"/> Without prescription drug coverage</li> <li><input type="radio"/> No pre-65 medical coverage</li> </ul> <p>If you want to enroll in a Health Options Program Medicare Advantage plan, contact the HOP Administration Unit.</p>	
<p><b>The date(s) you want coverage or changes to begin (required)</b></p>	<p><b>Retiree (mm/dd/yy) _____/01/_____</b></p>	<p><b>Dependent (mm/dd/yy) _____/01/_____</b></p>

**Please do not submit your application until BOTH Medicare Part A and Part B are effective.**

## STATEMENT OF AUTHORIZATION

By signing this form, I acknowledge reading and agreeing to all the terms and conditions on the back of this application.

<b>Retiree's Signature</b> ✓	<b>Date (mm/dd/yy)</b> ✓
<b>Spouse's Signature</b> ✓ <i>(Required if newly enrolling or currently enrolled)</i>	<b>Date (mm/dd/yy)</b> ✓

If you are an authorized representative or have power of attorney, you must sign and complete the information below.

Signature

Name

Address

Phone # (            )

Relationship to Applicant

**Important!** If you're enrolling because you lost employer-sponsored coverage, please include a *Loss of Coverage Letter* from the employer on company letterhead. The letter must state when and why the coverage was lost, and be signed and dated by the employer representative.

## PLEASE READ THIS IMPORTANT INFORMATION

- People with limited incomes may qualify for extra help to pay for their prescription drug costs. If you qualify, Medicare could pay for 75% or more of your drug costs, including monthly prescription drug premiums, annual deductibles, and coinsurance. Additionally, those who qualify won't have a coverage gap or a late enrollment penalty. Many people are eligible for these savings and don't even know it. For more information about this extra help, contact your local Social Security office, or call Social Security at 1-800-772-1213. TTY users should call 1-800-325-0778. You can also apply for extra help online at [ssa.gov/medicare/part-d-extra-help](https://ssa.gov/medicare/part-d-extra-help).
- If you qualify for extra help with your Medicare prescription drug coverage costs, Medicare will pay all or part of your plan premium. If Medicare pays only a portion of this premium, we will bill you for the amount that Medicare doesn't cover.
- **If you are a member of a Medicare Advantage plan** (like an HMO or PPO), you may already have prescription drug coverage from your Medicare Advantage plan that will meet your needs. By joining the Health Options Program, your membership in your Medicare Advantage plan may end. This will affect both your doctor and hospital coverage, as well as your prescription drug coverage. Read the information that your Medicare Advantage plan sends you, and if you have questions, contact your Medicare Advantage plan.
- **If you currently have health coverage from an employer or union, joining the Health Options Program could affect your employer or union health benefits.** You could lose your employer or union health coverage if you join the Health Options Program. Read the communications your employer or union sends you. If you have questions, visit their website, or contact the office listed in their communications. If you don't have contact information, your benefits

administrator or the office that answers questions about your coverage can help.

### **By completing this change form, I agree to the following about the Enhanced, Basic, and Value Medicare Rx Options (the "plan"):**

- The plan is a Medicare drug plan and has a contract with the federal government. I understand that this prescription drug coverage is in addition to my coverage under Medicare; therefore, I will need to keep my Medicare Part A or Part B coverage. It is my responsibility to inform the plan of any prescription drug coverage that I have or may get in the future. I can only be in one Medicare prescription drug plan at a time—if I am currently in a Medicare prescription drug plan, my enrollment in the plan will end that enrollment.
- Enrollment in this plan is generally for the entire year. Once I enroll, I may leave this plan or make changes if an enrollment period is available, generally during the Option Selection Period (early October to mid-November), unless I qualify for certain special circumstances.
- The plan serves a specific service area. If I move out of the plan area, I need to notify the plan, so I can disenroll and find a plan in my new area. I understand that I must use network pharmacies except in an emergency when I cannot reasonably use the plan's network pharmacies. Once I am a member of the plan, I have the right to appeal plan decisions about payment or services if I disagree. I will read the Evidence of Coverage from the plan when I get it, to know which rules I must follow to get coverage.
- I understand that if I leave this plan and don't have or get other Medicare prescription drug coverage or creditable prescription drug coverage (as good as Medicare's), I may have to pay a late enrollment penalty in addition to my premium for Medicare prescription drug coverage in the future.

## PLEASE READ THIS IMPORTANT INFORMATION *continued*

- Counseling services may be available in my state to provide advice concerning Medicare supplement insurance or other Medicare Advantage or prescription drug plan options, medical assistance through the state Medicaid program, and the Medicare Savings Program.
- I understand this application is subject to approval by the Health Options Program, a voluntary health benefits plan sponsored by the Pennsylvania Public School Employees' Retirement System, and any coverage provided will be subject to the terms of the applicable description of benefits and standard health insurance procedures and practices. Any person or organization that has provided or that may provide health care services to me or any person named on this application, either prior to or during the period of coverage, is authorized to furnish the PSERS Health Options Program and any third-party payer any information or records relating to these services.
- I understand that premiums will be deducted from my monthly benefit from PSERS, unless the amount of the monthly benefit is insufficient to cover the premium, at which time I will be billed directly. [If you have to pay a Part D-Income Related Monthly Adjustment Amount (Part D-IRMAA), you must pay this extra amount in addition to your plan premium. DON'T pay the Part D-IRMAA to the Health Options Program.]
- I understand that my election of a coverage option is for the following calendar year or the remainder of the current calendar year and cannot be changed during the year, unless I have a "Qualifying Event" as defined in the communication materials.
- I verify that the information given in this application is true and correct and understand that false statements made herein or fraudulent claims made hereunder are subject to penalties under 18 PA C.S.A. §4117 relating to health insurance fraud.
- I understand that I will not be eligible for prescription drug coverage through the PSERS Health Options Program if I elect Medicare prescription drug coverage (Part D) from another provider.

### **Release of Information**

By joining this Medicare prescription drug plan, I acknowledge that the Health Options Program will share my information with Medicare, who may use it to track my enrollment, to make payments, and for other purposes allowed by federal law that authorizes the collection of this information. Your response to this form is voluntary. However, failure to respond may affect enrollment in the plan.

The information on this enrollment form is correct to the best of my knowledge. I understand that if I intentionally provide false information on this form, I will be disenrolled from the plan.

I understand that my signature (or the signature of the person authorized to act on my behalf under state law where I live) on this application means that I have read and understand the contents of this application. If signed by an authorized individual (as described above), this signature certifies that (1) this person is authorized under state law to complete this enrollment, and (2) documentation of this authority is available upon request by the Health Options Program or by Medicare.





# Pennsylvania Public School Employees' Retirement System (PSERS)

## Multi-language Interpreter Services

**English:** We have free interpreter services to answer any questions you may have about our health or drug plan. To get an interpreter, just call us at 1-800-773-7725; TTY: 711. Someone who speaks English/Language can help you. This is a free service.

**Spanish:** Tenemos servicios de intérprete sin costo alguno para responder cualquier pregunta que pueda tener sobre nuestro plan de salud o medicamentos. Para hablar con un intérprete, por favor llame al 1-800-773-7725; TTY: 711. Alguien que hable español le podrá ayudar. Este es un servicio gratuito.

**Chinese Mandarin:** 我们提供免费的翻译服务，帮助您解答关于健康或药物保险的任何疑问。如果您需要此翻译服务，请致电 1-800-773-7725; TTY: 711。我们的中文工作人员很乐意帮助您。这是一项免费服务。

**Chinese Cantonese:** 您對我們的健康或藥物保險可能存有疑問，為此我們提供免費的翻譯服務。如需翻譯服務，請致電 1-800-773-7725; TTY: 711。我們講中文的人員將樂意為您提供幫助。這是一項免費服務。

**Tagalog:** Mayroon kaming libreng serbisyo sa pagsasaling-wika upang masagot ang anumang mga katanungan ninyo hinggil sa aming planong pangkalusugan o panggamot. Upang makakuha ng tagasaling-wika, tawagan lamang kami sa [1-800-773-7725; TTY: 711]. Maaari kayong tulungan ng isang nakakapagsalita ng Tagalog. Ito ay libreng serbisyo.

**French:** Nous proposons des services gratuits d'interprétation pour répondre à toutes vos questions relatives à notre régime de santé ou d'assurance-médicaments. Pour accéder au service d'interprétation, il vous suffit de nous appeler au [1-800-773-7725; TTY: 711]. Un interlocuteur parlant Français pourra vous aider. Ce service est gratuit.

**Vietnamese:** Chúng tôi có dịch vụ thông dịch miễn phí để trả lời các câu hỏi về chương sức khỏe và chương trình thuốc men. Nếu quý vị cần thông dịch viên xin gọi [1-800-773-7725; TTY: 711] sẽ có nhân viên nói tiếng Việt giúp đỡ quý vị. Đây là dịch vụ miễn phí.

**German:** Unser kostenloser Dolmetscherservice beantwortet Ihren Fragen zu unserem Gesundheits- und Arzneimittelplan. Unsere Dolmetscher erreichen Sie unter [1-800-773-7725; TTY: 711]. Man wird Ihnen dort auf Deutsch weiterhelfen. Dieser Service ist kostenlos.

**Korean:** 당사는 의료 보험 또는 약품 보험에 관한 질문에 대해 드리고자 무료 통역 서비스를 제공하고 있습니다. 통역 서비스를 이용하려면 전화 1-800-773-7725; TTY: 711 번으로 문의해 주십시오. 한국어를 하는 담당자가 도와 드릴 것입니다. 이 서비스는 무료로 운영됩니다.

**Russian:** Если у вас возникнут вопросы относительно страхового или медикаментного плана, вы можете воспользоваться нашими бесплатными услугами переводчиков. Чтобы воспользоваться услугами переводчика, позвоните нам по телефону 1-800-773-7725; TTY: 711. Вам окажет помощь сотрудник, который говорит по-русски. Данная услуга бесплатная.

**Arabic:** إننا نقدم خدمات المترجم الفوري المجانية للإجابة عن أي أسئلة تتعلق بالصحة أو جدول الأدوية لدينا. للحصول على مترجم فوري، ليس عليك سوى الاتصال بنا على 1-800-773-7725; TTY: 711. سيقوم شخص ما يتحدث العربية بمساعدتك. هذه خدمة مجانية.

**Hindi:** हमारे स्वास्थ्य या दवा की योजना के बारे में आपके किसी भी प्रश्न के जवाब देने के लिए हमारे पास मुफ्त दुभाषिया सेवाएँ उपलब्ध हैं। एक दुभाषिया प्राप्त करने के लिए, बस हमें 1-800-773-7725; TTY: 711. पर फोन करें कोई व्यक्ति जो हिन्दी बोलता है आपकी मदद कर सकता है। यह एक मुफ्त सेवा है।

**Italian:** È disponibile un servizio di interpretariato gratuito per rispondere a eventuali domande sul nostro piano sanitario e farmaceutico. Per un interprete, contattare il numero 1-800-773-7725; TTY: 711. Un nostro incaricato che parla Italianovi fornirà l'assistenza necessaria. È un servizio gratuito.

**Portuguese:** Dispomos de serviços de interpretação gratuitos para responder a qualquer questão que tenha acerca do nosso plano de saúde ou de medicação. Para obter um intérprete, contacte-nos através do número 1-800-773-7725; TTY: 711. Irá encontrar alguém que fale o idioma Português para o ajudar. Este serviço é gratuito.

**French Creole:** Nou genyen sèvis entèprèt gratis pou reponn tout kesyon ou ta genyen konsènan plan medikal oswa dwòg nou an. Pou jwenn yon entèprèt, jis rele nou nan 1-800-773-7725; TTY: 711. Yon moun ki pale Kreyòl kapab ede w. Sa a se yon sèvis ki gratis.

**Polish:** Umożliwiamy bezpłatne skorzystanie z usług tłumacza ustnego, który pom ożew uzyskaniu odpowiedzi na temat planu zdrowotnego lub dawkowania leków. Aby skorzystać pomocy tłumacza znającego język polski, należy zadzwonić pod numer 1-800-773-7725; TTY: 711. Ta usługa ja est bezpłatna.

**Japanese:** 当社の健康 健康保険と薬品 処方薬プランに関するご質問にお答えするために、無料の通訳サービスがあります。通訳をご用命になるには、1-800-773-7725; TTY: 711 にお電話ください。日本語を話す人者が支援いたします。これは無料のサービスです。

**Cambodian (Khmer):** ខ្ញុំ: យើងមានសេវាកម្មប្រែប្រួលភាសាដោយឥតគិតថ្លៃ ដើម្បីឆ្លើយរាល់សំណួរដែលអ្នកមានអំពីផែនការសុខភាព ឬឱសថរបស់យើង។ ដើម្បីទទួលបានអ្នកបកប្រែប្រួលភាសា សូមទូរស័ព្ទមកកាន់យើងខ្ញុំតាមរយៈលេខ 1-800-773-7725; TTY: 711។ អ្នកដែលចេះនិយាយភាសាអង់គ្លេស/ខ្មែរអាចជួយអ្នកបាន។ នេះគឺជាសេវាកម្មឥតគិតថ្លៃ។

**Greek:** Διαθέτουμε δωρεάν υπηρεσίες διερμηνείας για να απαντήσουμε σε οποιοσδήποτε ερωτήσεις που μπορεί να έχετε σχετικά με το πρόγραμμα υγείας ή το πρόγραμμα χορήγησης φαρμάκων μας. Για υπηρεσίες διερμηνείας, καλέστε μας στο 1-800-773-7725. Τηλέτυπο: 711. Κάποιο άτομο που μιλάει αγγλικά/ελληνικά μπορεί να σας βοηθήσει. Αυτή η υπηρεσία είναι δωρεάν.

**Gujarati:** અમારી સ્વાસ્થ્ય કેદવા યોજના વિશે તમને કોઈ પણ પ્રશ્ન હોઈ શકે છે, તેનો જવાબ આપવા માટે અમારી પાસે નિ:શુલ્ક અનુવાદક ની સેવાઓ છે. અનુવાદક મેળવવા માટે કૃત્ત અમને કોલ કરો, 1-800-773-7725; તેમજ મુકબધીરો માટે સ્ત્રી ટાઇપરાઇટર નંબર 711 પર. અંગ્રેજી/ગુજરાતી ભાષા બોલતી વ્યક્તિ તમને મદદ કરી શકે છે. આ સેવા નિ:શુલ્ક છે.

**Hrvatski:** pružamo besplatne usluge usmenog prevođenja kako bismo odgovorili na sva Vaša eventualna pitanja o pokriću zdravstvenih usluga ili lijekova. Za razgovor s usmenim prevoditeljem nazovite nas na broj telefona: 1-800-773-7725; TTY: 711. Pomoći će Vam govornik engleskoga/hrvatskoga jezika. Ova je usluga besplatna.

**Ukrainian:** Ми надаємо безкоштовні послуги перекладача, який відповість на будь-які питання щодо нашого медичного обслуговування та призначення лікарських препаратів. Щоб скористатися послугами перекладача, зателефонуйте за номером 1-800-773-7725; текстовий телефон: 711. Вам допоможе людина, яка розмовляє англійською або українською мовою. Послуга безкоштовна.